



**Office of the State Project
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ANNEXURE - B

Guidelines for Introduction of 2nd Sector of National Skill Qualification Framework (NSQF) compliant Vocational Education Programme in existing 55 Vocational Education implemented Government Higher Secondary Schools of Tripura.

In order to reduce drop out at Secondary Level and to prepare educated, employable and competitive human resource for various sectors of the economy and the global market, the State Government in School Education Department has decided to introduce 2nd Sector of Vocational Education subjects from class IX in existing 55 selected Government Higher Secondary schools. The main objective of the course is to bridge the gap between the academic and applied learning and reduce the dropout rate in schools.

The Vocationalisation of School Education has been aligned with the National Skill Qualification Framework (NSQF) notified by the Ministry of Finance. It has been developed in a way that it links the various elements of Vocational Education in schools with those of the general education, businesses and industry so that the students can pass out with employment-related skills.

It is mentionable that, during the year, 2023-24, the Project Approval Board (PAB) of Samagra Shiksha, MoE, Govt. of India has approved introduction of National Skill Qualification Framework (NSQF) compliant Vocational Education with 2nd Sector. Later, it has been decided to introduce the same with 5-sectors namely; **IT/ITES, Electronics & Hardware, Agriculture ,Retail and Beauty & Wellness** in each school from the Academic year 2024-25 in Class IX onwards.

In the State, the scheme would be implemented by Samagra Shiksha under School Education Department, Government of Tripura through its appointed experienced, qualified and resourceful Vocational Training Provider (VTP).

1. Programme Management

The State Government in School Education Department, Govt. of Tripura has decided to award the task of implementation of Vocational Education Programme to SIBIN Learning



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Cart pvt. Ltd, as a Vocational Training Partner (VTP) of Samagra Shiksha, Tripura during the period from the **Academic year 2024-25 to the tenure of existing course running with 1st sector in the respective schools.** They have been appointed for utilizing their experience and expertise in various domains, like project management, training, setting up of Vocational labs, organizing career fair etc to facilitate Vocational Education in such selected schools of the State.

2. Responsibility of School authority

The school authorities shall be responsible for providing well secured rooms/adequate space to establish vocational lab without any encumbrances. Basic infrastructure facilities like electricity, doors, windows with iron grills, walls and roof will be required for setting up of laboratory. Moreover, class routine has to be fixed for coverage of the syllabus for both theory and practical classes.

3. Recruitment of Vocation Teacher (VT) and conducting of classes

In order to carry out the training/ classes/activities under the scheme, VTP would deploy Vocational Teachers/Trainers of respective sector to the concerned schools. The qualification norms of Vocational Teacher should be as per the norms prescribed by the Pandit Sundarlal Sharma Central Institute of Vocational Education (**PSSCIVE**), Bhopal or as decided otherwise by the authority of **Samagra Shiksha**. The Head-teacher of each school would be acting as Chief Coordinator and will ensure full support to Vocational Teacher with seamless coordination for effective & successful implementation of vocational Programme. VTP would conduct Vocational Teachers' Training as per the guidelines of the Programme with prior approval of the School Education Department in Samagra Shiksha, Tripura.

4. Awareness, Counselling & Mobilization of students

- a. The students passing class VIII and continuing in class IX in the schools would be eligible to opt for a vocational subject as one of the Subject. The concerned Head-teachers will encourage and motivate students for taking Vocational Education as 6th Subject.
- b. As per Guideline of MoE, Govt. of India, enrolment limitation in this subject is 40 students in Class IX.



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- c. The selected VTP through Vocational Teacher (VT) will make effort to draw and attract students to the respective sector under Vocational Education in the notified schools.

5. Setting up Laboratories

- SIBIN would supply Lab equipments & setup laboratory of the assigned 55 schools in the respective classroom which will be provided by respective school administration.
- The VTP will monitor and coordinate the entire process of setting up of laboratory.
- The school administration would be responsible for safety and security of equipments supplied/installed within the school premises.
- The Head-teacher of each school will ensure full support to VTP during setting up of Laboratory for the Vocational subject.

6. Guest Lectures

VTP would be required to arrange for visit of Guest Faculty in the schools as per the terms & conditions agreed with Samagra Shiksha, Tripura. Guest Faculty would be responsible for delivering lectures on industry practices and taking classes aligned with the courses based on job role. The Guest Faculty should be from relevant industry / sectors with adequate work experience / expertise. The Head-teacher/In-charge of the school will ensure full cooperation to VT for conduct of guest lecture session.

7. Industry Visit/Hands on Skill training

- VTP would arrange for industry visit for vocational students as per the terms & conditions agreed with Samagra Shiksha, Tripura. Students enrolled in vocational course will visit local industry and work sites to experience and understand the work requirements as per the need of the time and make choices of their career accordingly.
- The Vocational Teacher in coordination with Head-teacher of the school will monitor the industry visit.

8. Other Activities & Responsibilities

- The course durations would be as per the durations mentioned in the curriculum developed by PSSCIVE / CBSE or as may be decided /notified by the State



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Government. TBSE / CBSE would issue respective Orders/notifications and guidelines to incorporate the courses in the Public Examination Calendar so as to ensure that the courses run in conformity with the regular class teaching process.

- b. The duration of each class and the timings would be notified by the Head-teachers of the schools. The Head-teachers of the schools would be responsible for incorporating the Vocational Education classes in the teaching-learning schedule of the schools.
- c. The school administration should arrange for adequate number of Vocational classes to complete the curriculum within the academic timeframe.
- d. VTP would be responsible for providing books, relevant resource etc. to each student enrolled in Vocational Education course for effective implementation of the programme.
- e. The school administration will ensure effective and proper utilization of the lab equipments, relevant resource etc. provided under the programme.
- f. All the reports to be submitted by the Vocational Teachers must be verified/authenticate by the Head-teacher of the respective schools.
- g. The VTP shall have to set up one help desk to provide technical and day to day assistance to the school Head Teachers / Vocational Teachers / School Education Department in terms of implementation of Vocational Education Programme in the schools of the State.

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State Project Director
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